

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

NOVEMBER 18, 2015

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Parnell called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mr. Parnell – President

Mr. Grant

Mr. Zambrano

Mrs. George – Vice President

Dr. Critelli - absent

Mr. Covin - absent

Mrs. Perez

Mr. Dangler - absent

Mrs. Widdis

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Assistant Superintendent of Schools, introduced two students from the **Amerigo A. Anastasia School**, **Ryan Beharry** and **Dayse Escobar-Castro** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Parnell made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Motion was made by Mrs. Widdis, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (D – E7).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Mr. Dangler and Mr. Covin

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of October 20, 2015
- Executive Session minutes of October 20, 2015
- Regular Meeting minutes of October 21, 2015

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY15 JUNE, FY16 JULY, FY16 AUGUST AND FY16 SEPTEMBER TRANSFERS

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY15 June, FY16 July, FY16 August and FY16 September Transfers as listed be approved for the months ending June 30, 2015, July 31, 2015, August 31, 2015 and September 30, 2015.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Dr. Critelli, Mr. Dangler and Mr. Covin)
Date: November 18, 2015

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT – JUNE 30, 2015, JULY 31, 2015, AUGUST 31, 2015 AND SEPTEMBER 30, 2015**

That the Board approve the Board Secretary's Report for the months ending June 30, 2015, July 31, 2015, August 31, 2015 and September 30, 2015 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER – JUNE 30, 2015, JULY 31, 2015, AUGUST 31, 2015 AND SEPTEMBER 30, 2015**

That the Board approve the Report of the Treasurer for the months ending June 30, 2015, July 31, 2015, August 31, 2015 and September 30, 2015 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the June 30, 2015, July 31, 2015, August 31, 2015 and September 30, 2015 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of June 30, 2015, July 31, 2015, August 31, 2015 and September 30, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Dr. Critelli, Mr. Dangler and Mr. Covin)
Date: November 18, 2015

E. **SECRETARY'S REPORT (continued)**

6. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – OCTOBER 31, 2015**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for October 31, 2015 (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF OCTOBER 31, 2015**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of October 31, 2015 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of October 31, 2015)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				282	236	286	804			804
Kdg	2	46		108	114	107	377			377
1st	120	171	100				391			391
2nd	81	146	112				339			339
3rd	128	165	121				414			414
4th	98	167	111				376			376
5th	119	145	116				380			380
6th							0	347		347
7th							0	344		344
8th							0	354		354
9th							0		389	389
10th							0		310	310
11th							0		323	323
12th							0		308	308
MCI	19						19	7	8	34
MD							0			0
BD							0	12	16	28
LD	20	32	54				106	25	14	145
AUT	15		15				30	14	3	47
PD						25	25			25
OOD	5	4	4			2	15	12	23	50
Home Instruction							0			0
TOTAL	607	876	633	390	350	420	3276	1115	1394	5785

October 2014 Figures									
AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS	TOTAL	
606	868	634	342	431	452	1122	1311	5766	

F. SUPERINTENDENTS REPORT

1. RECOGNITION OF ACHIEVEMENT

The following students were winners of the Veteran's Day Essay Contest for 2015 sponsored by the City of Long Branch. Each winner will receive a \$100 bond.

High School - Leadership	-	MARGAUX CATTELONA	- Grade 11
Middle School - SCT	-	LETICIA PESSOA	- Grade 7
George L. Catrambone School	-	CAROLINA JUSTINIANO	- Grade 3

2. PRESENTATION OF AWARDS

A) AWARDING OF TENURE CERTIFICATES

The Board and I would like to extend our congratulation to the following staff members who have attained tenure in the Long Branch Public Schools:

Academy Administrators/Principals

Presented by: Alvin Freeman

VINCENT J. MUSCILLO	-	HS Academy Administrator/Lead Principal
JAMES BROWN	-	HS VPA Academy Administrator/Principal
EVELYN CRUZ	-	MS SCT Academy Administrator/Principal

Gregory School

Presented by: Beth Behnken

KOURTNEY DILLON	-	Teacher
ANGELA ROBERTSON	-	Teacher

Middle School – Leadership Academy

Presented by: Kim Hyde

TIMOTHY SMITH	-	Teacher
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High School – School of Science, Technology, Engineering & Mathematics

Presented by: Angela Torres

STEFANIE MATANO	-	Teacher
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High School – School of Leadership: Civic, Business, Education

Presented by: Frank Riley

CLAUDIA NETTI	-	Teacher
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High School – School of Visual & Performing Arts

Presented by: James Brown

STACIANN SARNO	-	Teacher
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F. SUPERINTENDENTS REPORT (continued)

2. PRESENTATION OF AWARDS (continued)

B) DISTRICT VOLUNTEERS

Tammy Perkins	Frank & Theresa Careri
Brenda Itzol	Jacqueline Olivera
Sujeily Renna	Heidi Franco
Gabriela Villata	Shelly Garced
Karen DeLucia	Dana Labriola

C) TEACHER OF THE MONTH – OCTOBER

CHERYL MERER, 4th Grade Math Teacher, Amerigo A. Anastasia School, presented by Mr. Parnell

D) SUPPORT STAFF OF THE MONTH – OCTOBER

TERRY JOHNSON, Safe School Personnel, Amerigo A. Anastasia School, presented by Mr. Parnell

Mrs. Perez – Thank you Dr. Salvatore and Mr. Parnell for the opportunity to address you this evening as this is my final public Board meeting. I want to thank all of the people who have supported me over these last 18 years that I have had the honor to sit on this Board of Education. Over this time I have been part of a Board, with varying members, who has seen drastic, positive change. We were, thanks to the work, focus and leadership of our previous Superintendent, Mr. Ferraina and the Educational Law Center, ear marked an Abbott district which for many years allowed us to bring our district tax relief as well as educational parity for our students. We also, due to proactive planning, were prepared when state funds became available to build 6 state of the art school buildings. Thanks to Dr. Salvatore we have seen these buildings come alive with exciting learning opportunities. And now thanks also to the tenacity of Dr. Salvatore, we have finally started work on the restoration of the old High School. But the most meaningful experience for me has been supporting and interacting with our staff. I have always attempted to respect the boundaries my position on the Board placed me in but have truly gotten pleasure from supporting all of our teachers, paras, custodians, maintenance and groundsman, secretaries, principals and Central Office administrators. I hope the jokes we shared, the times I listened, the times you listened and the events I attended showed my deep appreciation and awe at what each of you do every day. Thanks to those who have reached out to me over the last 2 weeks, your words and genuine concern has meant more than you will ever know.

In closing I must acknowledge the satisfaction I have experienced in working with Dr. Salvatore. He has brought enthusiasm, knowledge, a great sense of humor and refreshing transparency to his dealings with the Board as well as the district as a whole. He listens, admits when he is wrong (which is very seldom) and has worked with the Board to bring us to consensus when we have differing positions. His restructuring of the district protocol for hiring has assured all of us that the candidates he brings to us are the best possible. His belief in this district has extended to the fact that he has chosen to send his 3 children to school in Long Branch rather than the town he lives in. I hope the Board will continue to support his vision and let him do his job. Eighteen years is a long time. Anyone who knows me knows I am bad at math, but I think that is about one third of my life and it is hard to walk away. I will treasure this experience always and thank you for the honor and privilege that has bene entrusted to me.

F. SUPERINTENDENTS REPORT (continued)

3. STUDENT COUNCIL LIAISON'S REPORT

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration, faculty, parents and members of the community who are in attendance this evening – this is my monthly report. The Amerigo A. Anastasia School is celebrating their 10th anniversary this year. The school was built in 2005 on Seventh Avenue and has a primary focus on the VPA magnet. This is a unique milestone for everyone from the Anastasia community. Their main focal point is to celebrate the staff, students and families who have all helped the school grow and prosper as a whole. I met with the principal, Mr. Rodriguez, who told me that at the Anastasia School everyone is working together to help the students become lifelong learners.

A big theme at the school is “positive power” which helps promote positivity through aspects such as school culture. Once a month the students attend an assembly all about positivity where the staff motivates students to become involved in community service. With the holidays just around the corner, the students will be seeking ways to spread cheer outside of school. They will prepare holiday baskets and perform at places like the Senior Center as well as City Hall to increase the town's joy.

Along with all of this, the Anastasia School has also teamed up with the High School for a couple of events. Last month the High School's very own dance team made a special appearance at the school for their monthly assembly and portrayed some dances for Latino Heritage Month. The school has also created their very own debate team that partnered with High School students. Both schools traveled to Drew University to engage in debates which was an exceptional learning experience for the younger club members. All of these great events going on make Anastasia School the children's favorite place to be while they get a fantastic education and are able to learn for the future

4. SCHOOL PRESENTATION

The Anastasia School Talented Team will be making a presentation celebrating the tenth birthday of the new Amerigo A. Anastasia School. The song “Birthday” by the Beatles will be used to portray all of the wonderful things that Anastasia School has to offer, including Instrumental Music, Vocal Music, Art, and Dance. The music, choreography, and art in the show will be representative of the collaborative talents present in the Visual and Performing Arts Program. Technology, teamwork, cross-curricular connections, and 21st Century learning also play an integral part in the daily life of the Anastasia School student. The theme “Birthday” will be represented in all facets of the presentation.

G. GENERAL ITEMS

Motion was made by Mrs. George, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (G1 – 10).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Mr. Dangler and Mr. Covin

1. APPROVAL OF TRANSPORTATION JOINTURE WITH MOESC

That the Board approve transportation routes with Monmouth-Ocean Educational Services Commission for the 2015-2016 school year as follows:

Special Ed/Vocational/Homeless	\$ 407,868.40
Non Public	\$ 183,771.00
ESC Management fees (5%)	\$ 31,138.92
	\$ 622,778.32

2. APPROVAL OF PARTICIPATION IN THE SUSTAINABLE JERSEY FOR SCHOOLS CERTIFICATION PROGRAM

That the Board approve the attached Resolution for participation in the Sustainable Jersey for Schools certification program - **APPENDIX G-1**.

3. APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2015/2016 SCHOOL YEAR (APPENDIX G-2)

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

WHEREAS, said drills must be recorded and documented in the Board of Education minutes,

NOW THEREFORE BE IT RESOLVED, that said drills were performed and documented as per **APPENDIX G-2** and will be made a part of the permanent minutes upon Board approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Dr. Critelli, Mr. Dangler and Mr. Covin)
Date: November 18, 2015

4. APPROVAL TO GO OUT TO BID FOR THE SALE OF SURPLUS EQUIPMENT

That the Board approve going out to bid for the sale of surplus equipment.

G. GENERAL ITEMS (continued)

5. MONMOUTH UNIVERSITY POOL RENTAL

That the Board approve the agreement with Monmouth University for the use of its pool for the Long Branch High School swim team for the 2015-2016 season at a cost not to exceed \$10,880.00 plus a \$1,000.00 security deposit.

6. APPROVAL OF SERVICE AGREEMENT WITH NATIONAL INSTITUTE FOR EARLY EDUCATION RESEARCH

That the Board approve the agreement with the National Institute for Early Education Research (NIEER) to conduct preschool classroom assessments. The NIEER observers will assess a total of 20 observations on the ECERS 3, complete individual reports and consult with teachers individually to discuss results. The agreement will be in effect from December, 2015 through January, 2016 at a total cost not to exceed \$16,931.

7. APPROVAL TO SUBMIT THE FORM M-1 AND COMPREHENSIVE MAINTENANCE PLAN REPORT TO THE COUNTY OFFICE

That the Board approve/ratify the submission of the Long Branch school district Form M-1 and "Comprehensive Maintenance Plan Report" to the New Jersey Department of Education, Monmouth County office.

8. ACCEPTANCE OF THE 2015 AUDIT AND CORRECTIVE ACTION PLAN

That the Board accept the audit as presented by David Kaplan of Wiss and Company and the Boards Corrective Action Plan for the implementation of the recommendations (APPENDIX G-3).

9. ACCEPTANCE OF NON-PUBLIC SCHOOL SECURITY ENTITLEMENT AID

That the Board approve the acceptance of the Non-Public School Security Entitlement Aid for the 2015 – 2016 school year as indicated below:

<u>School</u>	<u>Amount</u>
Ma'or Yeshiva HS for Boys	\$1,125.00
Mesivta of Eatontown	\$ 875.00
Seashore School	<u>\$2,450.00</u>
Totals	\$4,450.00

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

10. APPROVAL TO FILE SUSTAINABLE JERSEY SMALL GRANT

That the Board approve the filing of the Sustainable Jersey Schools Small Grant in the amount of \$2,000 for support of sustainability projects for the Amerigo A. Anastasia School, Gregory School, George L. Catrambone School, JMFELC, Morris Avenue School and Lenna W. Conrow School.

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

Motion was made by Mrs. Perez, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (G11 – H11).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Mr. Dangler and Mr. Covin

11. GIFTS TO SCHOOL

That the Board accept the following gifts to schools indicated:

Donated by:

Dollar Tree Stores Inc.	\$800 in School Supplies
David Tober & Family	1, 3-Pedal, Kimball Upright Piano with Bench
Anne Ferreira	\$250 in Fabric/Thread

H. PERSONNEL ACTION

Comments from the Operation and Management Committee Chair (APPENDIX H-1)

Comments from the Communications/Security Committee Chair (APPENDIX H-2)

Comments from the Instruction and Program Committee Chair (APPENDIX H-3)

1. RESIGNATION - CONTRACTED POSITION

That the Board accept the resignation of the following individual:

NELYDA PEREZ, Director of Pupil Personnel Services, effective December 18, 2015.

2. RESIGNATION - STIPEND POSITION

That the Board accept the resignation of the following individuals:

BARBARA GREELY, Middle School breakfast monitor, effective November 20, 2015.

WALLACE MORALES, Amerigo A. Anastasia School ELA Tutor, effective November 10, 2015.

3. RETIREMENT

That the Board accept with regret and best wishes the retirement of the following individual:

ANN HOLLY ROZZA, Middle School teacher, effective December 1, 2015. Dr. Rozza has 35 years of service

4. ANNUAL STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR

That the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year:

DISTRICT

Building Security

Denise Rosa, Peter Spina

\$15.00/hr

Adult/ESL Evening Class English Teacher

Johanna Mozo

24.21/hr

H. **PERSONNEL ACTION (continued)**

4. **ANNUAL STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR (continued)**

HIGH SCHOOL

AHSA Reviewers

\$6,600.00

Robin Reinhold Canneto - Math; Frank Panullo - LAL

Academic Lab Instructors (Homework Club)

\$24.21/hr

Colleen Alcott, James Anthony, Morgan Budnicki, Alyssa Gallo,
Barbara Giacchi, Casey Griffin, Alyssa Platts, Christopher Porges,
Caterina Servidio, Amanda Terry

MIDDLE SCHOOL

Homework Club Advisor

\$24.21/hr.

Cheryl Scuorzo

Lunchroom Monitors

\$21.36/session

Juanita Southerland, Mary Henderson (substitute)

Zero Period Activity Advisors

\$24.21/hr.

Monica Avaria, Delanyard Robinson

5. **PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year:

DISTRICT

ESL AFTER SCHOOL TUTORIAL PROGRAM Teachers

\$25.00/hr.

(GLC): Amanda Ciaglia, Jussara Lins, Catarina Lopes, Jose Melendez,
Claudia Netti, (MS): Sara Dizenhaus, Johanna Mozo, Timothy Smith

ELEMENTARY

Head Teacher - Special Education

\$3,350.00

Michael Gatta

AUDREY W. CLARK SCHOOL AFTER SCHOOL PROGRAMS

Lead to Succeed

\$25.00/hr.

(Advisor) Jamie Bazydlo, (Substitute teachers): Yvette Rice, Claudia Giron

News/Multi-Media Journalism Club

\$25.00/hr.

(Advisors): Kirsty Corcoran, Frances O'Hare

GEORGE L. CATRAMBONE AFTER SCHOOL PROGRAMS

ELA Extended Day Learning Program Teachers

\$25.00/hr.

Robert Luehman, Nicola Merlucci, Kelli Napolitano

Math Extended Day Learning Program Teacher

\$25.00/hr.

Kalliopi Stavrakis

H. **PERSONNEL ACTION (continued)**

5. **PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR (continued)**

MIDDLE SCHOOL AFTER SCHOOL PROGRAMS

Online Reading Challenge

\$25.00/hr.

(Advisor): Maureen Alexander

(Teachers): Mary Woodruff, Juanita Southerland

ST Math Tutorial Teachers

\$25.00/hr.

Mary Henderson, Jennifer Lambert, Sean Mallon

6. **STAFF TRANSFERS**

That the Board approve/ratify the transfer of the following staff members for the 2015-2016 school year:

RACHEL DATRE, Teacher, from Holy Trinity School to Morris Avenue School.

NANCY JOYCE, Instructional Assistant, from Holy Trinity School to Lenna W. Conrow School.

7. **SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Gilda Niro

Barbara Vasquez

8. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

That the Board approve the following substitute instructional assistants:

Alana Bielski

Efrat Gelman

Kelley Schwartz

Rocio Tenhunen

Yazmin Ojeda

Clifford Taylor

9. **SUBSTITUTE CUSTODIANS**

That the Board approve the following substitute custodians:

Christopher Burrell

Daniel Joseph

Lorenzo Mennella

Angelo Anfuso

10. **SUBSTITUTE SECRETARY**

That the board approve the following substitute secretary:

Kathleen Tuzzio

11. **SUBSTITUTE NURSE**

That the board approve the following substitute nurse:

Shakia West

H. PERSONNEL ACTION (continued)

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (H12 – I9).

Ayes (6), Nays (0), Absent (3) Dr. Critelli, Mr. Dangler and Mr. Covin

12. FAMILY/MEDICAL LEAVE OF ABSENCES

That the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-4.**

13. ATTENDANCE AT CONFERENCES / MEETINGS

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-5.**

14. STUDENT TEACHER/INTERN PLACEMENT

That the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2015-2016 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Kean University</u>	<u>Fall</u>	<u>January - May 2016</u>
John Sneddon	High School	Jeremy Julio
<hr/>		
<u>Monmouth University</u>	<u>Fall</u>	<u>January - May 2016</u>
Jessica Bellifemine	Middle School	Megan Renzo-Mazza
Jonathan Bladyes	High School	Joe Palumbo
Alexandra Early	Gregory School	Ashley Gwathney
Lindsay Redfern	Middle School	Jeremy Martin
Aziza Ahmed	Anastasia School	Tracey Ciambrone
Caique Nascimento	High School	James Reilly
Sara Reis	Middle School	Cindy Terwilliger
Alexis Shemish	Anastasia School	Mary Lynch
Alyssa Tavernise	High School	Kristen Faye 7wks
Alyssa Tavernise	High School	Sandra Eagle 7wks
Lauren Zales	Gregory	Nicole Campece 7wks
Lauren Zales	Gregory	Suraya Kornegay 7wks

I. STUDENT ACTION

1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. FIELD TRIP APPROVALS

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

I. STUDENT ACTION (continued)

4. PLACEMENT FOR THE FOLLOWING TUITION-IN STUDENTS TO OUR DISTRICT FOR THE 2015-2016 SCHOOL YEAR

That the Board approve the placement for the 2015-2016 school year for the following tuition-in students:

WEST LONG BRANCH PUBLIC SCHOOL DISTRICT

Student ID#: 7632325726

Placement: Amerigo A. Anastasia (GenEd/In-Class Resource Support)

Tuition: \$15,129.12/Year

Effective: 11/19/2015

SHORE REGIONAL HIGH SCHOOL

Student ID#: 9802862017

Placement: Long Branch High School (GenEd/In-Class Resource Support)

Tuition: \$14,228.00/Year

Effective: 9/3/2015

5. PLACEMENT OF A HOMELESS STUDENT FOR THE 2015-2016 SCHOOL YEAR

That the Board approve the placement of the following student who is considered homeless for the 2015-2016 school year:

TINTON FALLS SCHOOL DISTRICT

TINTON FALLS, NEW JERSEY

Tuition: \$16,183.00/Student

Effective Dates: 9/3/2015 – 6/17/2016

ID# 4430390465, non-classified student.

6. TERMINATION OF PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2015 – 2016 SCHOOL YEAR

That the Board terminate the placement of, and provide transportation for the 2015-2016 school year for the following out of district students:

COLLIER SCHOOL

WICKATUNK, NEW JERSEY

Tuition: \$52,200.00

Effective Dates: 10/09/2015

ID# 8334662388, classified as Eligible for Special Education and Related Services

OCEAN ACADEMY

BAYVILLE, NEW JERSEY

Tuition: \$51,406.95

Effective Dates: 10/27/2015

ID# 83600571100, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

7. **APPROVAL OF PREVENTION FIRST**

That the Board approve services for the 2015-2016 school year for the following services:

LifeSkills Training (LST) is an evidence-based prevention program which offers a comprehensive approach to reducing youth violence in schools and communities on multiple levels. Implementation of this program will increase the likelihood that the children participating in the program will remain free from initial involvement with the juvenile justice system.

The goal of this project is to prevent elementary age youth from engaging in antisocial and delinquent behavior, including violence and substance abuse which are pathways to delinquency.

8. **PUPIL PERSONNEL CONTRACTED/CONSULTING SERVICES**

That the Board approve services for the 2015-2016 school year for the following contracted/consulting services:

Bilingual Speech Therapist

Alexandra Troitino

\$425/Evaluation

9. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

October 21, 2015

CONFERENCES - Nelyda Perez, Director of Pupil Personnel Services, to attend Language Difference or Learning Need: Special Education Consideration for English Language Learners sponsored by New Jersey Principal and Supervisor Association and Foundation for Educational Administration to be held at the FEA Convention Center, Monroe Township, NJ on November 13, 2015. (Acct# 20-241-200-500-241-20-00). \$676.04. **She is being replaced by Jennifer Steffich**, Supervisor of Special Education, (Acct# 20-241-200-500-241-20-00) \$176.04.

September 30, 2015

ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD CONVENTION – OCTOBER 27 – 29, 2015

That the Board approve James N. Parnell, Mary George, Lucille Perez, Michael Salvatore, Ph.D., Superintendent of Schools and Peter E. Genovese III, School Business Administrator/Board Secretary to attend the New Jersey School Board Convention October 27 – 29, 2015. Those members driving to and from the convention will be receiving mileage reimbursement at the rate of \$.31 per mile. Ann Degnan, CEFM, Facilities Manager, also attended the conference to attend classes necessary for continuing credits.

9. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

June 24, 2015

APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2016

That the Board renew the contract with Sodexo for the 2015/2016 school year with a general and administrative charge of \$.1212 and a management fee of \$.101, which represents a 1% increase. This should have included the following: Sodexo guarantees that District shall receive a surplus of four hundred six thousand dollars and no cents (\$406,000.00) for the 2015-2016 school year. If the actual surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to district in an amount not to exceed four hundred six thousand dollars (\$406,000). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis.

October 21, 2015

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

KELLY McOMBER, District Supervisor Communications & Special Programs, from August 20, 2015 to October 8, 2015. This should have read - KELLY McOMBER, District Supervisor Communications & Special Programs, from August 20, 2015 to October 2, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

KIMBERLY PAGAN, Gregory School teacher, from November 17, 2015 to December 17, 2015. This should have read - KIM PAGAN, Gregory School teacher, from October 30, 2015 to December 3, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

This should have read - KIM PAGAN, Gregory School teacher from December 4, 2015 to April 13, 2016.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Dr. Salvatore requested a moment of silence in memory of Alice A. Nicas, longtime Board of Education member.

Vincent Lepore
38 Ocean Terrace
Long Branch, NJ

On the matter of the Board of Education's discussion last night regarding Ethics review, I would request in this ethic study concerning elections of Board of Education members that you keep in mind that in the past there was a publication called "The Wave", where the Board of Education candidates running for election were in that publication and were distributed on Board of Education property. I am requesting that the Board review this.

Secondly, in the October 29, 2015 publication of the Link News, on the front page in bold print it stated that the Board election was on Wednesday, November 4, 2015. Election day was

Tuesday, November 3, 2015. Several people were disturbed by this, particularly in a community that is challenged in literacy. I would recommend that the Board review this situation.

K ADJOURNMENT – 7:57 P.M.

There being no further discussion, motion was made by Mrs. Widdis, seconded by Mrs. Perez and carried by roll call vote that the Board adjourn the meeting at 7:57 P.M.
Ayes (6), Nays (0), Absent (3) Dr. Critelli, Mr. Dangler and Mr. Covin

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Participation in the Sustainable Jersey for Schools Certification Program

WHEREAS, the Long Branch Board of Education, herein referred to as the “Board”, seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification, and

WHEREAS, the Board and Superintendent of Schools seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions, and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places, and

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment, and

WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

WHEREAS, the Board commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools, and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

WHEREAS, the Board will encourage Green Teams at all district schools by providing networking and educational opportunities,

Participation in the Sustainable Jersey for Schools Certification Program (continued)

NOW THEREFORE BE IT RESOLVED, that the Board agrees to participate in Sustainable Jersey for Schools, and it is the Board's intention to pursue certification for schools in the district, and

BE IT FURTHER RESOLVED, that the Board hereby appoint Ann Degnan, Facilities Manager, to be the district's liaison to Sustainable Jersey for Schools, and

BE IT FURTHER RESOLVED, we do hereby recognize the High School, Middle School, Audrey W. Clark School, Amerigo A. Anastasia School, Gregory School, George L. Catrambone School, Morris Avenue School, Lenna W. Conrow School, and the Joseph M. Ferraina Early Childhood Learning Center as the agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions. We agree to complete district actions and to support the district's schools in completing their actions.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Dr. Critelli, Mr. Dangler and Mr. Covin)
Date: November 18, 2015

CORRECTIVE ACTION PLAN

NAME OF SCHOOL DISTRICT: LONG BRANCH
TYPE OF AUDIT: ANNUAL
DATE OF BOARD MEETING: November 18, 2015
CONTACT PERSON: PETER E. GENOVESE III, RSBO, OPA
TELEPHONE NUMBER: 732.571.2868, Ext. 40100

COUNTY: MONMOUTH

Page 1 of 1

Findings	Correction Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
1. Internal Service Fund – District ended the year with a deficit balance of \$2,248,593. District needs to develop a plan to address the deficit.	11/18/15	The district will develop a multi- year plan to address said deficit.	Peter E. Genovese, III, RSBO, OPA School Business Administrator/Board Secretary	11/18/15
2. New Jersey Department of Education, Office of Fiscal Accountability and Compliance issued a report regarding differences in enrollment in FY13 which generated an over payment to the district.	11/18/15	The district has concluded their appeal with the Department and upon final dollar amount of recovery, the district is prepared to reimburse the State.	Roberta Freeman District Administrator for Assessment and Accountability	11/18/15

11/18/15
DATE

CHIEF SCHOOL ADMINISTRATOR

11/18/15
DATE

**SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

**OPERATION AND MANAGEMENT COMMITTEE
WEDNESDAY, NOVEMBER 11, 2015 – 6:15 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY**

MINUTES

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
Bill Dangler
Jim Parnell
Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Peter E. Genovese III
Ann C. Degnan
Chris Dringus

All members present

FACILITIES

1. Building Permits online by January 1, 2016 – Facilities is setting up Facilities Direct Module from SchoolDude to allow staff access to request building permits. We will no longer use the short or long forms, but allow staff to submit permits online. All approvals will be done online as well.
2. Capital Forecast Software – We will receive training on a new module of software that will assist the district in predicting future expenditures for buildings and systems. The data input will continue through the spring.
3. NJ Sustainability for Schools – We are submitting for NJ Sustainability Certification for all schools this year. The Board of Education and Administration will evaluate board policies and purchasing procedures that consider sustainability. We are all applying for grants to assist in attaining the certification.
4. Old High School Update – The project is on schedule. We had several change orders that resulted in a small credit. We are also evaluating the possibility of replacing the entire wood floor in the old gym, rather than repair. Finally, we are also evaluating the possibility of replacing the entire wood floor in the gym to its original size.
5. JMFECLC Roof Update – The entire scope of work is not completed at this time. JBA Architects are following up with the bonding company in an effort to complete the project.

TECHNOLOGY

1. Pre-K Wireless: Wireless access points were installed in classrooms, offices, and all-purpose-rooms at JMF (24), LWC (31), and Morris Avenue (32). By using the APs that removed from the HS during the refresh, existing network wire that we rerouted, power injectors instead of electrical lines, and programming the equipment in house - we were able to cut the cost of the project from \$240,000 to \$29,810. Phase 1 (wiring) is done, Phase 2 (wire patching) will be done this week, Phase 3 (programming) will be completed inside of 2 weeks.

TECHNOLOGY (continued)

2. Chromebook Deployment: Chromebooks have been deployed at the MS (1200), HS (500), and AWC (48) for student use. Teachers in those buildings have also received Chromebooks. Google logins have been created for all accounts.
3. PARCC Apps: Pearson has released an app that works on Windows based machines. It is still in a testing phase and has not been used for the actual test (as it is new this year), but we are in the process of testing the deployment and functionality in anticipation of it being used. Pearson had an app for Chromebooks during last year's PARCC assessment, there was an issue with it but they have released updates to address the problem. We are testing and deploying that app as well.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

**Communications/ Security Committee
Tuesday, November 10, 2015 5:30PM
540 Broadway
Long Branch, New Jersey 07740**

COMMITTEE MEMBERS:

Avery Grant, Chair
Mary George
Michele Critelli, Ed.D.
Donald Covin

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Walter O'Neill

Absent: Don Covin

Item #1: The Administrative Educational Emergency Preparedness Plan for 540 Broadway -

Following was delivered to the Board members by Walter J. O'Neill, Jr.

Schools throughout the country are being called upon daily to address the growing problem of providing safety and security in an environment that is becoming more and more disrupted. Safety and security are irrevocably linked as strong safety precautions go hand in hand with security issues. Many people within the school system have a role in facilitating different aspects of safety and security, including principals, teachers, non-certified staff members, safe school environment officers, custodians, building and grounds men and transportation.

The Administrative Educational Emergency Preparedness Plan includes a compilation of guidelines, procedures, and checklists that must be followed when a crisis situation occurs at the Administrative Education building (540 Broadway). This manual will be reviewed with the staff and they will be given a copy to have in case a crisis should develop.

Crisis management is part of our district's approach to school safety, which anticipates potential problems and establishes a coordinated response to minimize the stress and disruptions a crisis might bring to bear on the school district and the community. Having a plan in place allows the school to be proactive in preparing for a crisis.

Plans for each of our schools/buildings within the district will prepare an updated Emergency Plan for their site.

Item #2: Active Shooter new protocols & video

Each member of the Board and Superintendent were given a "multiple answer" test on their knowledge of active shooter situations. Walter J. O'Neill, Jr, then went over the 12 questions and answers with the committee members. That was followed by a Homeland Security video on active shooter situations and response.

Committee members were then provided with the latest in-service training program that our safe school environment officers and staff will be trained in.

Several new confidential procedures were discussed which is not for public distribution.

Item #3: WAVE Safety & Security Newsletter

Committee members were provided with a copy of the WAVE Safety & Security Newsletter which is published weekly by Walter J. O'Neill, Jr, dealing with current emergency drills, plans, as well as safety and security incidents that are currently occurring nationwide. The newsletter also contains "What If" stories asking the reader how they would respond. These newsletters are distributed to the leadership team, secretaries and safe school environment officers weekly. Copies are also posted on our district website under the Security Department.

Item #4: Gangs Knowing the Signs

As a member of the New Jersey Gang Officers Association, Walter J. O'Neill, Jr, has prepared a detailed presentation for administration and security staff on the history, terminology, clothing, and other distinctive aspects of gangs with Monmouth County. This is an informational presentation, as no "official" gangs have been identified within our district.

**INSTRUCTION AND PROGRAM COMMITTEE
WEDNESDAY, NOVEMBER 11, 2015
540 Broadway
Long Branch, New Jersey 07740**

MINUTES

COMMITTEE MEMBERS

Donald Covin, Chair
Michelle Critelli, Ed.D.
Avery Grant
Armand Zambrano

ADMINISTRATORS

Michael Salvatore, Ph.D.
Alvin L. Freeman
Roberta Freeman

Absent: Avery Grant

1. Bilingual and ESL Education Presentation by Bonnie Molina, Supervisor of the Bilingual Department. Mrs. Molina presented the district vision for the Bilingual Department. Since 2011, the number of English Learners has nearly tripled, therefore, teachers with ESL and/or Bilingual certifications are needed. Currently, the district is looking into various ways to recruit qualified individuals. Mrs. Molina discussed the current biliteracy pilot being implemented at the George L. Catrambone School. A biliteracy approach does not seek to replace one language with another. Rather it strengthens the development of the native language and supports the development of the second language. Research has shown that literacy knowledge in the first language forms a solid foundation of concepts and skills that transfer to literacy in a second language (Cummins, 2004). During the 20162017 school year, the district plans to expand the biliteracy model. Once the program is well established, Mrs. Molina discussed participating in the New Jersey Seal of Biliteracy Program which grants graduating seniors the Seal of Biliteracy which is an honor issued to students for the accomplishment of gaining competency in two or more languages which is viewed as an asset when applying for a job.

2. PARCC - Mrs. Freeman shared the following information on the PARCC assessments.

- Updates Understanding the Parent Score Report <http://understandthescore.org/>
The NJDOE has not released an exact date, however, student score reports are expected to be in districts in December.

- 2016 Assessment Plan
 - Tentative Assessment Dates April 5 - 8, grades 3 - 8; April 18 - 21 HS
 - In 2016, less units, test times are shortened and there is one testing window
 - Below are the number of units in each subject area:

	2014 - 2015			2015 - 2016		
Grades	ELA	Math	Total	ELA	Math	Total
3	4	4	8	3	4	7
4 - 5	4	4	8	3	4	7
6 - 8	5	4	9	3	3	6
High School	5	4	9	3	3	6

Goals of the Instruction & Programs Committee

The committee members will actively participate in professional dialog pertaining to common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

HELEN HENRY, Lenna W. Conrow School instructional assistant, effective October 12, 2015.
FRANCIS PANNULLO, High School teacher, from October 21, 2015.
KRISTOPHER SOTO, Transportation bus driver effective October 30, 2015.
KRISTINE VILLANO, Audrey W. Clark Alternative Academy, effective, November 11, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

BETH APPLGATE, George L. Catrambone School teacher, from February 22, 2016 to May 17, 2016.
KIMBERLY BAKER, High School teacher, from November 18, 2015 to December 18, 2015.
HELEN HENRY, Lenna W. Conrow School instructional assistant, from September 8, 2015 to September 21, 2015.
MELISSA JOYCE, Gregory School teacher, from March 21, 2016 to April 20, 2016.
LYN-ANNE KLINGA, Gregory School teacher, from March 7, 2016 to March 16, 2016.
BONNIE LARSEN, Morris Avenue School instructional assistant, from November 3, 2015 to December 11, 2015.
JANICE MELENDEZ, High School teacher, from January 4, 2016 to January 15, 2016.
ANN HOLLY ROZZA, Middle School teacher, from September 29, 2015 to October 21, 2015.
ROBYN SILBERSTEIN, George L. Catrambone School teacher, from October 20, 2015 to November 17, 2015.
REBECCA STONE, High School teacher, from December 1, 2015 to January 6, 2016.
MARY ELIZABETH WOODRUFF, Middle School teacher, from March 7, 2016 to April 19, 2016.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify a family/medical leave of absence using paid days for the following named individuals:

HELEN HENRY, Lenna W. Conrow School instructional assistant, from September 22, 2015 to October 8, 2015.
FRANCIS PANNULLO, High School teacher, from October 14, 2015 to October 20, 2015.
ANN HOLLY ROZZA, Middle School teacher, from October 22, 2015 to November 10, 2015.
ROBYN SILBERSTEIN, George L. Catrambone School teacher, from November 18, 2015 to November 25, 2015.
KRISTOPHER SOTO, Transportation bus driver, from October 27, 2015 to October 29, 2015.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

BETH APPEGATE, George L. Catrambone School teacher, from May 18, 2016 to June 17, 2016.

HELEN HENRY, Lenna W. Conrow School instructional assistant, from October 9, 2015.

LYN-ANNE KLINGA, Gregory School teacher, from March 17, 2016 to June 30, 2016.

DANAE LITTLE, Morris Avenue School teacher, from October 2, 2015 to December 18, 2015.

JANICE MELENDEZ, High School teacher, from January 19, 2016 to February 19, 2016.

ROSE NOVOA, High School 10-month custodian, from September 1, 2015 to November 30, 2015.

ANN HOLLY ROZZA, Middle School teacher, from November 11, 2015 to November 30, 2015.

REBECCA STONE, High School teacher, from January 7, 2016 to June 17, 2016.

MARY ELIZABETH WOODRUFF, Middle School teacher, from April 20, 2016 to June 30, 2016.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify family/medical leave of absence using sick days:

DONNA FOGLER, Gregory School teacher, from October 14, 2015 to November 13, 2015.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify family/medical leave of absence using paid days:

DONNA FOGLER, Gregory School teacher, from November 16, 2015 to December 1, 2015.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

STACI PELMAN, High School teacher, from November 21, 2015 to December 4, 2015.

DONNA FOGLER, Gregory School teacher, from December 2, 2015 to December 31, 2015.

INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

That the Board approve/ratify family/medical leave of absence using paid days:

ANGELA OLIVADOTI, Gregory School instructional assistant, November 6, 2015, January 8, 2016, February 19, 2016, March 18, 2016, April 4, 2016, May 16, 2016 and June 4, 2016 through June 17, 2016.

CONFERENCES

APPENDIX H-5

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

IMSE Comprehensive Orton-Gillingham Training

not to exceed 5,000

The following teachers to attend the Orton-Gillingham Comprehensive Training sponsored by The Institute for Multi-Sensory Education to be held at Hilton Hasbrouck Heights, Secaucus, NJ on December 14-18, 2015. (ACCT# 20-251-200-300-251-20-01) Jillian Blair (Anastasia), Nicole Howell (Gregory), Pat McArdle (Gregory), Jessica Riley (Catrambone), Bernadette Sherman (Anastasia)

MARGUERITE CHAVEZ

\$303.00

JMF Early Childhood Learning Center teacher, to attend 2016 Conference for New Jersey Pre-Kindergarten Teachers sponsored by Staff Development for Educators to be held in Atlantic City, NJ on February 22-23, 2016. (ACCT# 20-218-200-580-390-04-44).

JASON CORLEY

\$330.00

Athletic Director, to attend 46th National Athletic Directors Conference sponsored by National Federation of State High School Associations and the National Interscholastic Athletic Administrators Association, to be held in Orlando, FL on December 11-15, 2015. (ACCT# 15-402-100-500-220-14-44)

KRISTIN GAUL

\$199.99

Lenna W. Conrow teacher, to attend Early Childhood Interventions & Autism Spectrum Disorder sponsored by Summit Professional Education to be held at the Sheraton Eatontown, NJ on December 2, 2015. (ACCT# 20-218-200-580-390-08-44)

KELLY McOMBER

\$199.00

Communications and Special Programs Supervisor, to attend Adobe Photoshop Users Workshop sponsored by CompuMaster to be held in Princeton, NJ on January 11, 2016. (ACCT# 11-000-230-890-304-12-00)

KRISTIN SPITZER

\$242.00

JMF Early Childhood Learning Center teacher, to attend 2016 Conference for New Jersey Pre-Kindergarten Teachers sponsored by Staff Development for Educators to be held in Atlantic City, NJ on February 22-23, 2016. (ACCT# 20-218-200-580-390-04-44).

BONNIE TEDESCHI

\$199.99

JMF Early Childhood Learning Center teacher, to attend Early Childhood Interventions & Autism Spectrum Disorder sponsored by Summit Professional Education to be held at the Sheraton, Eatontown, NJ on December 2, 2015. (ACCT# 20-218-200-580-390-04-44)

CINDY TERWILLIGER

\$289.00

Middle School teacher, to attend Blaine Ray TPR Storytelling Workshop sponsored by Blaine Ray Workshops, Inc. to be held at the Comfort Suites, Newark, NJ on February 25-26, 2016. (ACCT# 15-000-223-500-160-02-44)

CONFERENCES

APPENDIX H-5

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

RENEE YENELLA

\$199.99

Lenna W. Conrow School teacher, to attend Early Childhood Interventions & Autism Spectrum Disorder sponsored by Summit Professional Education to be held at the Sheraton, Eatontown, NJ on December 2, 2015. (ACCT# 20-218-200-580-390-08- 44).

Monthly HIB Report

Reporting Period - October 22, 2015 - November 17, 2015

Summary:

Total: Eight (8) HIB investigations, two (2) confirmed as HIB.

Audrey W. Clark School

One (1) investigation, one (1) incident confirmed as HIB

Gregory School

One (1) investigation, zero (0) incidents confirmed as HIB

High School

One (1) investigation, zero (0) incidents confirmed as HIB

Middle School

Five (5) investigations, one (1) incident confirmed as HIB

*All other schools had no HIB cases to report.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION**ID# 6109390500, non-classified student**

NOTE: Student has been admitted to Monmouth Medical Center's Children's Crisis Intervention Services on 10/19/2015. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID#3911465934, non-classified student

NOTE: Student has been admitted to Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 49375514494, non-classified student

NOTE: Student has been admitted to Monmouth Medical Center's Children Crisis Intervention Services. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

TERMINATION OF STUDENTS ON HOME INSTRUCTION**ID#1468743304, classified student**

NOTE: Student was cleared to go back to school.

ID#3911465934, non-classified student

NOTE: Student was cleared to go back to school.

ID# 4344024334, non-classified student

NOTE: Student was cleared to go back to school.

ID# 49375514494, non-classified student

NOTE: Student was cleared to go back to school.